



Letting & Management: What We Do

Our rental team will ensure the following:

All potential tenants will be individually screened and shown the property by a member of our letting staff. Should they wish to proceed in renting the property we will request and thoroughly check their work reference, bank and previous landlord reference. These will be discussed with you to ensure that you too are happy with the proposed tenant.

The security deposit and initial months' rent in advance will be collected, and all services i.e. ESB/Gas etc transferred.

A bank standing order / direct debit will be established and set up with the bank.

We will complete the Private Residential Tenancy Forms (PRTB) signed by the tenants ready for you to sign. The cost of this will be added to the letting fee.

Management will include the following:

Monitoring of the rental payments

Six months inspections by prior arrangement with the tenant(s)

Annual review of rents.

Attending to any problems which may arise, in consultation with the owner

Move out inspections and deposit refunds.

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